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DEPARTMENT OF PUBLIC SOCIAL SERVICES
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ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

December 17, 2013

23 December 17, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Supervisors:

**RECOMMENDATION TO ACCEPT GRANT FUNDS AND ENTER INTO A CONTRACT FOR THE
COMMUNITY SERVICES BLOCK GRANT PROGRAM
(ALL DISTRICTS - 3 VOTES)**

SUBJECT

Authorize the Director of the Department of Public Social Services (DPSS), or her designee, to accept Program Year (PY) 2014 Community Services Block Grant (CSBG) funding and enter into a contract with the California Department of Community Services and Development (CSD).

IT IS RECOMMENDED THAT THE BOARD:

1. Authorize the Director of DPSS or her designee to accept PY 2014 CSBG funding from CSD, which is estimated to be \$5,015,282.
2. Delegate authority to the Director of DPSS or her designee to execute the State Standard Agreement for PY 2014 CSBG funding.
3. Delegate authority to the Director of DPSS or her designee to execute any CSD required term extensions, modifications, and/or amendments to the State Standard Agreement referenced in item number two (2) above, and to accept additions or reductions of the anticipated CSBG grant award. Amendments will be executed only after approval by County Counsel. A copy of any executed Amendment(s) will be provided to the Chief Executive Office (CEO) and the Executive Office of the Board of Supervisors within ten days from execution.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The CSBG Program is administered by DPSS, which serves as a local Community Action Agency for the County of Los Angeles. Each calendar year, the County receives CSBG grant funding from the U.S. Department of Health and Human Services through CSD based on the latest census data on poverty populations. In order to obtain CSBG funds, DPSS must execute the State Standard Agreement with CSD.

The CSBG Program is designed to provide services to assist low-income individuals to attain the skills, knowledge and motivation necessary to achieve self-sufficiency. The program provides low-income individuals with an array of immediate life necessities such as food, shelter, health care needs, counseling, and employment services.

The delegated authority to the Director of DPSS or her designee to execute contract amendments to the State Standard Agreement for term extensions, increases and/or decreases of the contract amount as needed, will ensure the full utilization of available CSD CSBG Program funding to the County.

Implementation of Strategic Plan Goals

The recommended actions are consistent with the principles of the Countywide Strategic Plan, Goal 3: Integrated Services Delivery, maximize opportunities to measurably improve client and community outcomes and leverage resources through the continuous integration of health, community, and public safety services.

FISCAL IMPACT/FINANCING

Services provided under the CSBG Program are fully-funded by CSD PY 2014 funds. The estimated funding for PY 2014 is \$5,015,282. The Federal government is anticipating to finalize the PY 2014 CSBG allocation by March 2014. CSD has instructed the Community Action Agency that the 2014 CSBG allocation will be based on the PY 2013 CSBG allocation of \$5,572,535, minus a ten percent hold back. The ten percent hold back is the anticipated Federal Sequester reduction. In the event that a higher percent reduction should occur, the Department would reevaluate the distribution of funds among the existing contractors. There is no net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The agreement will be between the Los Angeles County DPSS and CSD for PY 2014, commencing January 1, 2014 through December 31, 2014, for the provision of CSBG services to low-income individuals. The agreement will be executed only after approval by County Counsel (Recommendations #1 and #2).

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will enable DPSS to continue providing CSBG services to low-income residents in all Supervisorial Districts of Los Angeles County through its CSBG network of non-profit contractors. Approval of these recommendations will avoid any interruption of current services.

The cities of Los Angeles, Long Beach, Pasadena, South Pasadena, Duarte, Monrovia, Sierra

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Madre, Arcadia, and portions of Altadena receive CSBG funds directly. Residents in these areas will not be served under the County's CSBG Program, but rather by their own Community Action Agencies.

CONCLUSION

The Executive Officer, Board of Supervisors, is requested to return one adopted stamped Board Letter to the Director of DPSS.

Respectfully submitted,

A handwritten signature in cursive script, reading "Sheryl L. Spiller".

SHERYL L. SPILLER

Director

SLS:cp

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Auditor-Controller
Deputy Chief Executive Officer